
Quality & Inspection Operative – Part Time

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JOB DESCRIPTION – Quality & Inspection Operative – Part Time

We're looking for a calm, detail-focused **Quality & Inspection Operative** to join our friendly and growing team

If you take pride in precision and enjoy working carefully with measurements and checklists, this part-time role could be perfect for you!

Who are Ooznest:

We're a small company with a big mission — to become the UK's most trusted and accessible supplier of Aluminium Extrusion systems. Based in Brentwood, Essex, everything we do is focused on quality, service, and delivering exceptional products to our wide range of customers — from individuals and growing businesses to university researchers.

Our aluminium extrusion system is at the heart of what we do — and we're passionate about getting them exactly right first time!

What You'll Be Doing:

As part of our Manufacturing Team, you'll be working in the **Quality & Inspection section** — the step before cut-to-size and manufactured products move through to fulfilment.

You'll carry out measurements and visual inspections with precision and consistency — ensuring everything produced meets the correct specifications — helping protect the high quality our customers rely on!

This role isn't just about measuring and checking — it's about ownership, care, and teamwork. Every product you inspect is a reflection of our standards. You'll take pride in asking, "Is this exactly right?" and making sure the answer is always yes.

Main duties:

- **Measurements:** Measure and inspect customised aluminium extrusions with precision to confirm they match specifications.
- **Inspections:** Carry out inspection checks on manufactured products, verifying quantities, components, labelling and presentation.
- **Issue Reporting:** Identify discrepancies and return work to production for review and rework.
- **Inspection completion:** Clean, prepare, label and approve items in the system as pickable stock.
- **Inspection records:** Complete inspection check sheets accurately to confirm work has been released.
- **Process Guides:** Follow inspection procedures and instructions carefully to ensure consistency.
- **Workflow & Pace:** Maintain a steady and organised workflow to keep pace with production and same-day despatch operations.
- **Team Collaboration:** Work collaboratively with production and fulfilment teams to ensure inspected items move smoothly through the warehouse.

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- **Workspace upkeep:** Keeping work areas clean, tidy and organised while observing all safety protocols.
- **Supporting the wider team:** Assist other sections when needed (training provided)

These duties are a guide to the work that the post holder will initially be required to undertake. They may be changed from time to time to meet changing circumstances.

What Makes You a Great Fit?

- **Positive, Can-Do Attitude** – You bring a steady and helpful mindset to your work.
- **Teamwork** – Respectful, helpful, and celebrates shared successes.
- **Pride in Work** – You care about doing things properly and to a high standard.
- **Attention to Detail (& number confidence)**– You notice small details and enjoy working carefully with measurements, numbers and specifications.
- **Calm & Methodical** – You work in a steady and organised way, even when the team is busy or work is moving quickly.
- **Focused & Consistent** – You can maintain concentration and apply the same checks every time without cutting corners.
- **Reliability** – Someone the team can count on to show up and give their best each shift.
- **Initiative** – Spots when something needs doing and takes action - doesn't say 'that's not my job'
- **Process** – You follow instructions and check sheets carefully to ensure consistent and reliable results.
- **Satisfaction in correctness** – You take real satisfaction in seeing work completed correctly and neatly, and it naturally bothers you when something isn't quite right.
- **Customer Focus** – You understand that every item inspected contributes to the customer's experience.
- **Safety-Conscious** – You always work safely and handle materials correctly.
- **Physical Worker** – Comfortable with manual work, being on your feet most of the day, and lifting longer or heavier items when required.

Previous experience in inspection, manufacturing, or working with measurements is helpful — but attention to detail and a careful mindset matter most.

Why work with us?

- A **friendly**, hardworking, and **supportive** team
- **Open culture** where your contribution is seen and **valued**
- Company updates shared regularly — **you're part of the journey**
- Take satisfaction of being part of a team that takes **pride in delivering excellence**
- Supported with **structured training and clear goals** for inspection and accuracy – to help you track your progress, build confidence, and know you're contributing to the high standards our customers rely on.
- **Modern facilities** with heated and air-conditioned warehouses, plus a newly built modern staff kitchen and breakout room.
- Benefit from **part-time hours that fit around life** (while still being part of the team's success).

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Job details

Contract:	Part time, permanent
Hours:	16 or 24 hours/week (2 or 3 days, Mon–Fri, 8am–4.30pm)
Salary:	£13.45 per hour
Location:	Brentwood, CM14 5TA
Benefits:	Holiday 20 Days + Bank Holidays Additional Christmas shutdown paid days Pension scheme Free on-site parking Heated and air-conditioned warehouses Newly built modern staff kitchen and breakout room

PERSON SPECIFICATION

Experience/ Knowledge

	Essential	Desirable
• Experience working in a manufacturing, production or warehouse environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience carrying out quality, inspection or precision checking tasks	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience using measuring equipment (e.g. tape measures, callipers, gauges)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience using handheld barcode scanners	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience working to tolerances or specifications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience following structured processes and check sheets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience working to accuracy or productivity targets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience handling long or heavy items safely	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience working within a small team environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Hold a Forklift operator licence	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience using Windows-based software	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Experience using ERP or warehouse management systems (Orderwise or similar)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Knowledge of warehouse safety practices	<input type="checkbox"/>	<input checked="" type="checkbox"/>

ADDITIONAL INFORMATION

How to apply

Download a copy of the Application Form from the Join Ooznest page on the website.

Complete all sections of the application form.

Email a signed copy of the application form to recruitment@ooznest.co.uk

Applications must be received before the closing date stated on Join Ooznest page on the website.

Informal enquiries may be made recruitment@ooznest.co.uk, however, all applications must be made by the submission of the application form.

Our Recruitment Process

Stage 1: Initial Application - Kickstart your journey by submitting our standardised application form.

Stage 2: Preliminary Screening - We will review your documents to select candidates for the next step.

Stage 3: Comprehensive Interview - Meet face-to-face with hiring managers for a detailed interview, including competency tests tailored to the role, and a meet and greet with the wider team.

Stage 4: Evaluation by Hiring Managers – We will review your application, interview notes and test results.

Stage 5: Conditional Offer - If you're the right fit, we'll extend a job offer, contingent upon satisfactory reference checks.

Welcome to the exciting journey of becoming part of our team!