**Join the Ooznest Team as a Fulfilment Operative (Picking, Packing, Despatch) – Part Time**

Please fill in all sections of the Application Form fully. Applications with answers missing will not be considered.

Email a signed copy of the Application form to [recruitment@ooznest.co.uk](mailto:recruitment@ooznest.co.uk)

Details entered in this form will be held for the purposes of the recruitment process.

**Section 1: Contact Details**

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Phone: |  |
| Email: |  |

**Section 2: Education**

|  |  |  |  |
| --- | --- | --- | --- |
| Include all details of your relevant qualifications (add more rows to the table as required) | | | |
| Place of Study | Subject and Qualification | Grade/ result | Date obtained |
|  |  |  |  |
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**Section 3: Training Courses**

|  |  |  |  |
| --- | --- | --- | --- |
| Include details of any relevant training courses that you have attended or details of courses that you are currently undertaking. (add more rows to the table as required) | | | |
| Course Title | Training Provider | Duration | Date completed |
|  |  |  |  |
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|  |  |  |  |

**Section 4: Employment History**

|  |  |  |  |
| --- | --- | --- | --- |
| Enter your previous employments, covering a minimum of 5 years (add more rows to the table as required)  For any gaps in employment, please provide information on these also to gain a full understanding of career history. | | | |
| Name of employer | Start date -  End date | Job title + Brief summary of duties | Reason for leaving |
|  |  |  |  |
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**Section 5: Employment Information**

|  |  |
| --- | --- |
| Current Pay: |  |
| Expected Pay: |  |
| Notice period: |  |

**Section 6: Shift Availability**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| This role is offered as 2 or 3 fixed days per week (Mon–Fri, 8am–4.30pm). Please select your preference: | 2 days per week | | 3 days per week | | | Either | |
| Which days would you be available to work? (select all that apply) | Mon | Tues | | Wed | Thurs | | Fri |
| If you have a preferred fixed pattern, please let us know:  (e.g. Mon+Tues, or Tues+Weds+Fri) |  | | | | | | |

**Section 7: Applicant Questions/ Statement**

|  |
| --- |
| **A.** Looking at the *“What Makes You a Great Fit?”* section in the job description:  👉 Tell us which **3 qualities** you believe are the most important for this role.   1. Why do you think those qualities matter most in a fulfilment role at Ooznest? 2. Can you share an example of how you’ve demonstrated each one in a previous job, activity, or situation?   **B.** Please share a time you were proud of your past work and its impact.  *Please note fully AI generated statements will not be considered.* |
|  |

**Section 8: Eligibility to Work in the UK**

|  |  |
| --- | --- |
| Are you able to provide proof of your entitlement to work in the UK? | **Yes**  **No** |
| *Please note: In accordance with Section 8 of the Asylum and Immigration Act 1996, all prospective employees are required to provide evidence of their entitlement to work in the UK. An offer of employment is conditional upon the successful verification of this information. Acceptable documents include, but are not limited to, a National Insurance Number, P45, P60, birth certificate, passport, or a work permit/visa.* | |

**Section 9: References**

|  |  |
| --- | --- |
| Please include details of two references. References will not be contacted without your prior permission.  Both should be previous employers and one of them should be your current or most recent employer.  We may ask for further references once an offer of employment is made. | |
| **Reference 1 *(current/ most recent employer)*** | |
| Name: |  |
| Email: |  |
| Contact number: |  |
| Job title: |  |
| Company name: |  |
| Relationship to you: |  |
|  | |
| **Reference 2 *(a previous employer)*** | |
| Name: |  |
| Email: |  |
| Contact number: |  |
| Job title: |  |
| Company name: |  |
| Relationship to you: |  |

**Consent to Process Personal Data and Declaration of Accuracy:**

By submitting this application form, I hereby give my consent for Ooznest to process the personal data provided in this form for the purposes of the recruitment process, in accordance with the company's Privacy Policy available on the website. I understand that the information will be used solely for the purposes of evaluating my application and that my data will be kept confidential and secure.

I hereby declare that the information provided in this application and in any attached documents is true, complete, and accurate to the best of my knowledge. I understand that providing false or misleading information can be grounds for rejection of this application, or termination of employment if any discrepancies are discovered after an offer of employment is made.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*All applications need to be signed to be valid*