



## Crafting Excellence Together: Join the Ooznest Team!

### APPLICATION FORM

### Position: Production Assembly Operative

Please fill in all sections of the Application Form fully. Applications with answers missing will not be considered.

Email a signed copy of the Application form to [recruitment@ooznest.co.uk](mailto:recruitment@ooznest.co.uk)

Details entered in this form will be held for the purposes of the recruitment process.

#### Section 1: Contact Details

|          |  |
|----------|--|
| Name:    |  |
| Address: |  |
| Phone:   |  |
| Email:   |  |

#### Section 2: Education

| Include all details of your relevant qualifications (add more rows to the table as required) |                           |               |               |
|--|---------------------------|---------------|---------------|
| Place of Study   | Subject and Qualification | Grade/ result | Date obtained |
|  |                           |               |               |
|  |                           |               |               |
|  |                           |               |               |
|  |                           |               |               |
|  |                           |               |               |

#### Section 3: Training Courses

| Include details of any relevant training courses that you have attended or details of courses that you are currently undertaking. (add more rows to the table as required) |                   |          |                |
|--|-------------------|----------|----------------|
| Course Title   | Training Provider | Duration | Date completed |
|  |                   |          |                |
|  |                   |          |                |

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|  |  |  |  |

Section 4: Employment History

Provide a comprehensive list of your previous employment, covering a **full** career history, minimum 5 years career period.  
(add more rows to the table as required)

If there are any periods where you were not employed, please provide context or information about these intervals. We value a complete understanding of your professional journey.

| Name and address of employer | Start date - End date | Job title and brief summary of duties and responsibilities | Reason for leaving |
|------------------------------|-----------------------|--|--------------------|
|                              |                       |  |                    |
|                              |                       |  |                    |
|                              |                       |  |                    |
|                              |                       |  |                    |
|                              |                       |  |                    |
|                              |                       |  |                    |

Section 5: Employment Information

|   |  |
|---|--|
| Current salary:                                 |  |
| Expected salary:                                |  |
| Notice period (please specify weeks or months): |  |

Section 6: Supporting Statement / Cover Letter

Include a supporting statement / cover letter which answers the following:

- Can you tell us about any specific skills or experiences you have that would be particularly valuable in this role? We'd love to hear about any relevant roles, tasks or other experiences you've handled in the past.
- Can you share what aspects of this particular role at Ooznest sparked your interest and motivated you to apply? We're keen to know why you see this opportunity as a fit for your skills and career aspirations.
- Considering the qualities mention in our job description, can you describe why you believe you would be a great fit for our Fulfilment team?

*Please note fully AI generated statements will not be considered.*

## Section 7: Eligibility to Work in the UK

Are you able to provide proof of your entitlement to work in the UK?

Yes ☐

No ☐

*Please note: In accordance with Section 8 of the Asylum and Immigration Act 1996, all prospective employees are required to provide evidence of their entitlement to work in the UK. An offer of employment is conditional upon the successful verification of this information. Acceptable documents include, but are not limited to, a National Insurance Number, P45, P60, birth certificate, passport, or a work permit/visa.*

## Section 8: References

Please include details of two references. References will not be contacted without your prior permission.

Both should be previous employers and one of them should be your current or most recent employer.

We may ask for further references once an offer of employment is made.

**Reference 1 (current/ most recent employer)**

Name:

Email:

Contact number:

Job title:

Organisation name:

Relationship to you:

**Reference 2 (a previous employer)**

Name:

Email:

Contact number:

Job title:

Organisation name:

Relationship to you:

**Consent to Process Personal Data and Declaration of Accuracy:**

By submitting this application form, I hereby give my consent for Ooznest to process the personal data provided in this form for the purposes of the recruitment process, in accordance with the company's Privacy Policy available on the website. I understand that the information will be used solely for the purposes of evaluating my application and that my data will be kept confidential and secure.

I hereby declare that the information provided in this application and in any attached documents is true, complete, and accurate to the best of my knowledge. I understand that providing false or misleading information can be grounds for rejection of this application, or termination of employment if any discrepancies are discovered after an offer of employment is made.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*All applications need to be signed to be valid*